

## **Churches and Industry Group Birmingham and Solihull**

### **HEALTH AND SAFETY POLICY**

CIGB is committed to Wellbeing of workers and volunteers: our Health and Safety Policy is to encourage us to take care of each other, and be prepared against major risks.

1. Precautions and actions regarding Health and Safety are most appropriately planned and discussed at local level and in local teams – as chaplaincy practice varies considerably from place to place.
2. CIGB's Management Council takes responsibility for encouraging local chaplains/teams to do this planning, and asking them to report back to CIGB that they have done so. CIGB also makes the following general recommendations.
3. Most of the chaplaincy work within CIGB takes place in premises that belong to other people; Health and Safety is generally the responsibility of the venue in which chaplaincy is operating. Chaplains are invited into the workplace and must comply with all local regulations and advice for the Health & Safety of themselves and others. In particular
  - a. Any dangers seen should be reported to the local managers.
  - b. All location specific courses must be completed before going on site.
  - c. All location specific Personal Protective Equipment (PPE) must be used.
4. Chaplains will perform their own risk assessments on a regular basis, and after significant changes, and submit their findings to their local team leader for local review. A copy of risk assessment findings will also be lodged with CIGB. Local teams should notify CIGB of any significant concerns that they have about risks.
5. In general particular care is needed around warehouses, car-parks, traffic lanes, railway lines, unfenced water or deep water (fenced or otherwise).
6. Significant accidents or 'near-misses' should be reported both to the management of the local workplace and to CIGB.
7. CIGB Management Council reserves the right to cancel a chaplaincy arrangement when it deems the risks to health and safety of chaplains, workers or general public to be too great.
8. Events organised by CIGB itself will be appropriately risk-assessed and necessary Health and Safety briefings given.